



# *Admission requirements for non-degree students*

## *Overview*

Non-degree students are ineligible for early registration and are not permitted to register until the fourth day of classes (the late registration fine is waived for non-degree students registering on the fourth or fifth day of classes), except during Summer Session when non-degree students may register at the same time as degree students.\* A non-degree student is limited to part-time status (fewer than three units per semester), unless participating in a special program and granted specific approval.\* Non-degree students must have the approval of their home departments, the department offering the course, and the teacher in order to take a course.\* Non-degree students are required by the Graduate College to maintain the same minimum grade-point average (2.75) as degree candidates.\* A non-degree student wishing to change status to degree candidate is required to reapply for admission and compete with others for degree status for the term desired.\* Credit earned as a non-degree student will not be applicable to a degree program at the University of Illinois, except upon subsequent admission to a degree program and successful petitioning of the Graduate College for the application of the credit to the degree; such credit must have been earned within the previous five years and generally a maximum of three units of graduate credit earned as a non-degree student may be applied to a degree.\* Non-degree students are not eligible for financial aid administered by the Graduate College or the Graduate School of Library and Information Science.\*

## *All applicants must fulfill these minimum requirements:*

1. Graduation from an accredited institution with bachelor's degree requirements substantially equivalent to those of the University of Illinois.\*
2. A grade-point average of at least 3.0 on a 4.0 scale for the junior and senior undergraduate years, or last 60 semester hours of the bachelor's degree.\*
3. International applicants whose native language is not English must submit evidence of having passed the Test of English as a Foreign Language (TOEFL) with a score of 620 or higher (or 260 or higher for the computer-administered version). (The Intensive English Institute examination with a comparable score may be substituted.)\* These minimum requirements are the same for applicants seeking degrees.\*

## *Applicants must submit the following materials:*

[Printable forms are available on our Web site, [www.lis.uiuc.edu](http://www.lis.uiuc.edu); contact our admissions office at (217) 333-7197 to request forms by mail.]

1. Send to The Office of Admissions and Records, University of Illinois at Urbana-Champaign, 901 W. Illinois St., Urbana, IL 61801: Completed Application for Admission to the Graduate College, application fee, and transcripts (two copies from all colleges and universities attended; one must be an official transcript, the other may



---

be a copy of an official one).% International students whose native language is not English should have their official TOEFL scores sent to this address. (Scores should be dated no later than two years prior to the application date.)%

2. Send all other application materials (listed here) to: The Graduate School of Library and Information Science, University of Illinois at Urbana-Champaign, 501 E. Daniel St., Champaign, IL 61820-6211.% Two letters of reference.% A two- to three-page essay addressing one of the specified questions on the Applicant Essay form (this replaces the Personal Statement on the Graduate College application).%

*Note:* A non-degree student who wishes to enroll only during the summer sessions need not be admitted by a specific department, but may carry an unassigned student status with the Graduate College. Certification of an earned degree is all that is required for admission. Such students are allowed to register continuously from summer to summer. For more information, contact the Summer Session Office, 202 University Inn, 302 E. John St., Champaign, IL 61820; (217) 333-6883.